Food/Item Vendor Contract



Future Omro Chamber | Main Street Program

130 W. Larrabee Street, Omro, WI 54963

(920)685-6960 x29
[www.futureomro.org](http://www.futureomro.org), shawkins@omro-wi.com

# *For office use only*

 \_\_\_ Check (check # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_)

 \_\_\_Cash

Total Amount Collected $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Event: **Omro 4th of July Celebration 2020**

Date of Agreement: July 4th

Fee Amount: $100 or $110 if electricity is needed

1. Future Omro is bound in a contract with:

NAME OF VENDOR\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ALLOW THEM TO SOLICIT\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. As part of this contract, vendor must provide to Future Omro a list of all items to be sold at least one month in advance.
2. The vendor understands all set up and take down and any items (tables, chairs, generators, etc.) shall be their responsibility.
3. The vendor will be restricted to marked spots (**measuring 12’ X 24’**) for such sales and set date and times of
**July 4th, 2020 from 9 am – Dusk**.
4. As part of this agreement, Future Omro shall be paid a flat fee of **$100** to be submitted with this contract. If electric is needed an additional **$10** fee will be charged. As this is a limited source, and will be issued on a first come first serve basis in order of contracts received by Future Omro.
5. Form S-240, seller’s licenses or valid social security numbers are required, unless exempt documentation is provided.
6. The vendor agrees to dismiss Future Omro of all liability or losses incurred while at this event and provide the Future Omro with a copy of current insurance coverage.
7. If, for whatever reason, the vendor does not show up to sell at the event any deposits made with this contract **will not** be returned.
8. Event will be held rain or shine.
9. The vendor is responsible of all health and food permits from the county and state.

**\_\_\_\_ YES I will need electricity (extra $10)**

**\_\_\_\_ NO I do not need electricity**

\_\_\_ I agree to the terms and regulations on page 2 of this contract.

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State \_\_\_\_\_\_\_\_\_\_\_\_ Zipcode\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Email Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Future Omro Vendor 4th of July Celebration**

**Rules and Regulations**

* $100 for 12x24 booth space. Adjacent spaces available for $100 each. No refunds after June 15. Make checks payable to **Future Omro** and mail registration form, payment and S-240 vendor sheets to Future Omro, 130 W. Larrabee St., Omro WI 54963.
* The event is July 4th, 2020 from 9 am to Dusk. Set-up is between 7 am and 10 am. We ask that all vendors be ready for business by **10 am** to be out of the parade traffic. We also ask that vendors stay for the entire duration of the day.
* The event is located at Scott Park right off of HWY 21.
* If ground conditions allow, one vehicle may be parked behind vendor booth.
* Each booth will be marked off with paint. Please be courteous and stay within your rented space. In the event of no-shows, additional spaces will be available for purchase. A Future Omro representative will be on hand during the set-up to answer any questions.
* Form S-240, seller’s licenses or valid social security numbers are required, unless exempt documentation is provided.
* All vendors will be held liable for damage caused to/by their product, equipment, etc. We strongly recommend that each vendor carry personal liability and product liability insurance. If you do not carry separate liability insurance for your crafts/business check into your homeowner’s policy for coverage. Future Omro is **not** responsible at any time for the vendor, vendor’s goods or personal effects.
* Spaces are set on a first come/first serve basis and we do our best to accommodate special requests.
* This event will go on, rain or shine, so please come prepared. **No refunds** will be given out in the event of rain or no-shows. Reserved spaces are guaranteed until 9 am, after which time unclaimed spaces may be sold.
* Tables and overhead covers for booth spaces are **not** furnished so please bring your own or make other arrangements.
* No power is provided, unless stated in your contract.
* If are in need of electricity, please **bring your own** extension cords (the longer the better) and equipment. An outlet will be provided.
* If your business is a Future Omro member, please contact the Future Omro office for information on the discounted member benefit.

You may contact Future Omro Chamber-Main Street with any questions or concerns at (920) 685-6960 x29 or email us at Shawkins@omro-wi.com \*These rules and regulations are subject to change.\*